

Cook

General:

The *Cook* will have a high degree of maturity and specific skills in their area of responsibility.

The *Cook* will work under the supervision of the Camp Director.

The *Cook* will provide weekly meal plans to the Camp Director at the start of each camping week.

The *Cook* will work in cooperation with the Camp Director.

Duties:

- The successful candidate will be required to prepare nutritious daily meals and snacks for campers who attend the weekly residential camping programs throughout the summer and the staff.
- Planning of menus, ordering and purchasing of food within budget guidelines, ensuring regulated food safety standards are met, and planning meals for special diets or special occasions as required.
- Preparation of meals for special diets or special occasions as required
- Supervise and train a cook's assistant.
- Maintain a high standard of cleanliness within the kitchen and eating area.
- To complete incident reports as soon as possible.
- Maintain the kitchen and records according to the Provincial Health Standards.
- Responsible to see that required water and health checks are carried out.
- Complete assigned clean up duties at the end of each Camp.
- Other duties as required.

Qualifications:

- Training and /or experience in ordering and food preparation.
- Training in food safety standards.
- Ability to keep records of monies spent and work within the required budget.
- Ability to relate well with children and staff, work as part of the team.
- Ability to work with and supervise tasks carried out by the cook's assistant.
- Ability to work with the Camp Director to resolve any problems or concerns.
- Be an appropriate role model for children.
- Able to involve and help other staff led nature activities.
- Must have a completed First Aid certificate by July 1, 2017,
- Be able to administer basic first aid,
- To work in relationship with vulnerable individuals who are under the age of consent,
- To have a level 2 Police check by July 1, 2017.
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Other:

- Accommodations provided
- Meals provided
- Will be evaluated at mid and end of season by the designated Board representation.